UNITED REPUBLIC OF TANZANIA

MINISTRY OF HEALTH

NATIONAL INSTITUTE FOR MEDICAL RESEARCH

INTERNAL JOB VACANCY

DATE: 16. 11. 2026

BACKGROUND.

The National Institute for Medical Research (NIMR) is a Parastatal Organization established by an Act of Parliament No. 23 of 1979 (CAP.59, R.E.2002) and became operational in 1980. Mwanza Research Centre located in Mwanza region is one of the NIMR Centers. The Centre is currently conducting research on communicable and non-communicable diseases as well as other community-based problems of public health significance.

NIMR is looking for a qualified, experienced and well-motivated **NIMR staff** to fill two job positions for the Familia Imara Project at Mwanza Research Centre. Familia Imara is an integrated parenting and violence prevention program for couples with young children that aims to strengthen caregiving, support early childhood development, improve child nutrition, and prevent violence against women and children. The program is being evaluated through a large-scale cluster-randomized controlled trial conducted in two phases with two cohorts of families participating across nine district councils in Mara and Geita Regions in Tanzania. Findings from the study will inform the effectiveness, implementation, and potential scale-up of integrated family-strengthening interventions through government and community health systems.

1. **POSITION:** Project Coordinator

REPORTING: To the Project Principal Investigator

DUTIES AND RESPONSIBILITIES

I. To oversee ethics applications, implementation of study protocols and standard operating procedures and prepare and submit all project technical and progress reports in a timely manner;
II. To monitor participant enrollment, retention, follow-up data collection activities, including systems for tracking study participants and minimizing loss to follow-up;
III. To conduct routine monitoring visits and quality assurance activities to ensure adherence to study protocols, ethical requirements, and data quality standards;
IV. To participate in the analysis and write-up of research results for dissemination through different platforms including publication in peer reviewed journals; and
V. Undertake any other duties assigned by the supervisor.

QUALIFICATION AND COMPETENCE:

I. Master degree in epidemiology, statistics, public health or any other related discipline;
II. At least three years of experience coordinating research projects, preferably randomized controlled trials or other large-scale field studies involving primary data collection;
III. Demonstrated experience of managing complex field-based data collection activities, including supervision of field staff, fieldwork planning, participant tracking, and quality assurance procedures;
IV. Publication of at least three first authored papers in reputable peer reviewed journals within the past three years;
V. Excellent written and oral communication skills in both English and Kiswahili; and
VI. Experience of working in multidisciplinary research teams in a multicultural environment

TERMS OF SERVICE:

One year contract which may be renewed based on performance and mutual agreement.

DUTY STATION:

The successful candidate will be based at NIMR Mwanza Centre with regular visits to study sites.

COMPENSATION:

A competitive salary will be offered to the successful candidate as per project budget

2. **POSITION:** Qualitative Research Coordinator

REPORTING: To the Project Principal Investigator

DUTIES AND RESPONSIBILITIES

I. To contribute to the development, adaptation, piloting, and refinement of qualitative data collection tools, including interview guides, focus group discussion guides, and observation tools;
II. To supervise data collection and processing activities including transcription and translation, and prepare activity reports;
III. To prepare analytic reports from the preliminary research findings for sharing with the study investigators;
IV. To contribute in the analysis and write-up of research results for dissemination through different platforms including publication in peer reviewed journals;
V. To liaise with government officials and other stakeholders at the regional, district and community levels to ensure successful implementation of the process evaluation and qualitative research activities; and
VI. To uundertake any other duties assigned by the supervisor.

QUALIFICATION AND COMPETENCE:

I. Master degree in social sciences, public health or any other related discipline;
II. Demonstrated experience coordinating or managing qualitative research studies, including oversight of fieldwork, participant recruitment, data collection, transcription, and qualitative data management;
III. Experience of leading research teams operating across different geographical settings;
IV. Publication of at least two first authored papers in reputable peer reviewed journals within the past three years;
V. Excellent written and oral communication skills in both English and Kiswahili;
VI. Ability to work independently and to carry out assignments to completion; and
VII. Experience of working in multidisciplinary research teams in a multicultural environment.

TERMS OF SERVICE:

One year contract which may be renewed based on performance and mutual agreement

DUTY STATION:

The successful candidate will be based at NIMR Mwanza Centre with regular visits to study sites

COMPENSATION:

A competitive salary will be offered to the successful candidate as per project budget

MODE OF APPLICATION:

I. Application letters should be written in English;
II. Applicants must attach certified copies of birth certificate, academic certificates and other awards;
III. Application letters should be attached with curriculum vitae which should not exceed two pages and contacts of two relevant referees;
IV. Only shortlisted candidates will be contacted
V. Closing date for applications **will be on 30th November, 2026**

A daytime mobile telephone number and e-mail contact details should be included in the application.

All applications should be addressed to:
Centre Manager,
National Institute for Medical Research (NIMR) Mwanza Centre,
P.O. BOX 1462,
Mwanza. Or through email**: mwanza@nimr.or.tz**